

## Oakwood Golf Course - Clubhouse Rental Agreement Non-Members

The undersigned agrees to accept responsibility for the group or organization using the facilities. Any damage or problems should be reported to the Oakwood staff immediately.

- Dining Room/Kitchen Rental: 1-4 hours  
Rental Price: \$150.00  
Deposit: \$75.00
- Dining Room/Kitchen Rental: 4-8 hours  
Rental Price: \$200.00  
Deposit: \$100.00
- Dining Room/Kitchen and Bar Area Rental:  
(using both sides and want to be closed to the public)  
Rental Price: \$250.00  
Deposit: \$125.00
- All-Day Clubhouse Rental (12+ hours):  
Rental Price: \$250.00  
Deposit: \$125.00

The balance is to be paid on or before the event. No dates are secured without a deposit. Oakwood members have priority for up to one-year prior to the date of an event. For events scheduled less than one year in advance, the first to send deposit secures the date. Oakwood reserves the right to accept or decline any event.

The grill area is for rent also, if needed, for a fee of \$25.00.

If bartenders are needed a fee of \$50.00 per bartender will be charged. Groups of 50 or more will require two bartenders. If your event is during normal business hours and the bar is already open, there will only be a charge for the extra bartender, if needed. Oakwood reserves the right to operate the bar room per normal operations.

### **ABSOLUTELY NO ALCOHOLIC BEVERAGES MAY BE BROUGHT ONTO THE PREMISES.**

All liquor, including Champagne, must be purchased from Oakwood. A staff member must serve all alcoholic beverages in the clubhouse. Oakwood management will be happy to assist in drink arrangements including drink tickets, hosted bar, etc.. Any alcohol that needs to be purchased through club will be charged an additional 20% stocking fee.

Upon signing this agreement and receipt of deposit, renters will be provided a copy of the signed contract, room layout and clean up requirements. If you need help with clean up or putting things back, feel free to inquire with staff. All renters are responsible for their own set up and clean up and returning the room(s) to their original layout.

Oakwood Staff will inspect the facilities. If there are any damages an additional charge maybe applied.

Date of reservation: \_\_\_\_\_ Time: \_\_\_\_\_  
Type of event: \_\_\_\_\_ Anticipated number of guests: \_\_\_\_\_  
Name of renter: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature of Renter: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Oakwood Staff: \_\_\_\_\_  
Security Deposit Received: \_\_\_\_\_  
Check #/Cash/ Credit Card: \_\_\_\_\_  
Date Paid: \_\_\_\_\_

For additional questions, please contact Oakwood Golf Course 641-366-2211